



Commission Meeting Minutes

June 22, 2011

Members Present: Chair Toni Campbell, Cecilia Espinola, Kathy Frandle, Vice Char Khalsa, Jim Marshall,

1. Call to Order and Establish Quorum

Chair Campbell called meeting to order at 1:40 PM.

2. Review and Adopt Agenda

M/S/P: (Commissioner Kathy Frandle/Commissioner Rama Khalsa) unanimously moved to adopt the agenda.

3. Consent Agenda

A. Approval of Commission May 2011 Meeting Minutes

M/S/P: (Commissioner Cecilia Espinola/Commissioner Kathy Frandle) unanimously moved to approve the Consent Agenda.

4. Community Oral Communications The community may address the Commission on items not listed on the agenda that are within the jurisdiction of First 5 Santa Cruz County. If any member of the community wishes to address the Commission on any item that is listed on the agenda, they may do so when that item is called. Every item on the agenda welcomes public comment.

None

5. Commissioner Oral Communications

None

6. 2011-2012 Commission Meeting Calendar – Action Item

A. The Commission approved the 2011-2012 meeting calendar.

M/S/P: (Commissioner Cecilia Espinola/Commissioner Kathy Frandle) unanimously moved to approve the 2011-2012 meeting calendar.

7. 2011-2012 Budget – Action Item

A. The Commission approved the First 5 Santa Cruz County Fiscal Year 2011-2012 Budget in an amount not to exceed **\$4,537,456** and the following related contracts:

1. Operating Expenses – General Admin/Program Support

a. Approval of contract with the United Way of Santa Cruz County for First 5 Administrative and Program Support Operations between July 1, 2011-June 30, 2012 in an amount not to exceed **\$605,158** and direction to staff to finalize, negotiate, and amend contract as necessary.

2. Program Investments

a. Approval of contract with the United Way of Santa Cruz County for First 5 Systems Change/Community Strengthening Operations between July 1, 2011-June 30, 2012 in an

amount not to exceed **\$602,320** and direction to staff to finalize, negotiate, and amend contract as necessary.

The following contracts are included in the First 5 Systems Change/Community Strengthening Operations contract amount:

1. Approval of consultant contract with Nicole Young for First 5 Service Integration coordination efforts and Triple P activities in an amount not to exceed **\$84,100** between July 1, 2011 and June 30, 2012 and direction to staff to finalize, negotiate, and amend contract as necessary.

2. Approval of a contract with Sana Cruz Public Libraries-Read to Me in the amount of \$2,600.

b. Approval of contract with the United Way of Santa Cruz County for First 5 School Readiness Initiative Operations between July 1, 2011-June 30, 2012 in an amount not to exceed **\$164,276** and direction to staff to finalize, negotiate, and amend contract as necessary.

c. Consideration, Approval, and Direction to Staff to Proceed with Renewing and Enhancing Community Technology Knowledge's (CTK) contract for services related to SCCSUN not to exceed **\$15,220** between July 1, 2011-June 30, 2012, and direction to staff to finalize, negotiate, and amend contract as necessary.

d. Consideration and Approval of FY 2011-2012 community grants and initiative funding and Direction to Staff to finalize, negotiate, and amend contracts as necessary:

CabrilloCollege.....	\$47,298.
Community Bridges-LaManzana.....	\$264,318.
Health Services Agency-Children's Mental Health-Families Together.....	\$33,977.
Health Services Agency-Health Care Outreach Coalition.....	\$481,102.
Health Services Agency-Healthy Kids premiums.....	\$300,000.
Health Improvement Partnership of Santa Cruz County (on behalf of Healthy Kids)	\$83,581.
Human Services Department - Families Together.....	\$571,112.
Mountain Community Resources.....	\$41,701.
PVUSD, Child Development Division-Raising A Reader.....	\$238,503.
PVUSD, Migrant Education-Regions XI (Summer Pre-K).....	\$80,000.
Santa Cruz Community Counseling Center, Starlight Infant/Toddler Program	\$530,450.
Santa Cruz Community Counseling Center-Side-by-Side.....	\$80,000.
Santa Cruz Public Libraries-Read to Me.....	\$2,500.
Triple P America and/or an alternate designee with Human Services Department...	\$205,500.
Youth Resource Bank of Santa Cruz County.....	\$40,000.

M/S/P: (Commissioner Cecilia Espinola/Commissioner Kathy Frandle) unanimously moved to approve the contract with Cabrillo College in the amount of \$47,298 with Commissioner Jim Marshall abstaining from action due to a potential conflict of interest.

M/S/P: (Commissioner Kathy Frandle /Commissioner Cecilia Espinola) unanimously moved to approve the Health Services Agency-Children's Mental Health-Families Together contract in the amount of \$33,977, the Health Services Agency-Health Care Outreach Coalition contract in the amount of \$481,102 and the Health Services Agency-Healthy Kids premiums contract in the amount of \$300,000, with Vice Chair Khalsa abstaining from action due to a potential conflict of interest.

M/S/P: (Vice Chair Rama Khalsa /Commissioner Kathy Frandle) unanimously moved to approve the contract with the Human Services Department - Families Together in the amount of \$571,112 with Commissioner Cecilia Espinola abstaining from action due to a potential conflict of interest.

e. The Commission approved an extension to the contract with Lucille Packard Children's Hospital for the services of a developmental psychologist as part of the clinic plan from July 1, 2011 – June 30, 2012 in an amount not to exceed \$50,750.

f. The Commission approved a contract with First 5 Monterey County to receive up to \$23,000 to provide summer pre-k services to children with little or no preschool experience at Hall and Ohlone school in Monterey County and direction to staff to finalize, negotiate, and amend contract as necessary.

M/S/P: (Vice Chair Rama Khalsa/Commissioner Cecilia Espinola) unanimously moved to approve the contracts in Agenda Items (7) 1.a and 2.a – 2.f with the exception of Cabrillo College contract, the Health Services contracts, and the Human Services Department-Families Together contract due to possible conflicts of interest.

8. Request an Amendment to Contract with Triple P America for FY 2010-11 –Action Item

A. The Commission approved amending the consultant contract with Triple P America activities from \$81,375 to \$88,275 for the period July 1, 2010 and June 30, 2011, to cover the cost of \$6,900 for Primary Care Accreditation.

M/S/P: (Commissioner Jim Marshall/Vice Chair Rama Khalsa) unanimously moved to approve amending the consultant contract with Triple P America activities from \$81,375 to \$88,275 for the period July 1, 2010 and June 30, 2011, to cover the cost of \$6,900 for Primary Care Accreditation.

9. Request from Senator Simitian for a letter of support – Action item

A. The Commission will hear a request to support an extension of a voluntary income tax contribution to support funding for child abuse prevention programs.

Director True stated that background materials were included in the Commissioners' packets for consideration of supporting SB 164 (Simitian) to extend the sunset date to January 1, 2018. Contributions to the Children's Trust Fund are allocated to the Department of Social Services for innovation child abuse and neglect prevention and intervention programs.

M/S/P: (Vice Chair Rama Khalsa/Commissioner Jim Marshall) unanimously moved to approve a letter of support from First 5 Santa Cruz County to support an extension of a voluntary income tax contribution to support funding for child abuse prevention programs.

10. Executive Director's Report

Director True thanked the First 5 staff for all their hard work negotiating scopes of work and budgets in preparation for the 2011-12 grantee and consultant contracts.

11. Adjourn

The meeting was adjourned at 2:16 PM.