

**Quality Rating and Improvement System CLASS® Assessment RFQ Application**

1. Describe your qualifications to conduct CLASS® assessments in center based and family child care home settings.

2. Describe your experience managing a CLASS® assessment project of a similar scope and scale, including how you envision a timely submission process would work and how you would manage scheduling of visits.

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3. How does the QRIS Implementation Guide inform your CLASS® assessment process? How would you ensure alignment with First 5 Santa Cruz County, Regional QRIS, and Quality Counts California's assessment procedures?

4. Describe how you select CLASS® assessors. How do you assure that they are appropriately trained and qualified? How do you ensure that your assessors will conduct themselves in a culturally responsive and respectful manner in their work with a wide variety of early care and education environments?

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5. Describe how you will assure that CLASS® assessors are reliable and current? How will you provide quality assurance for assessment conduct and reporting quality?

6. What do you anticipate the challenges will be? How will you address these challenges? Some examples of challenges include staffing, scheduling, timely reporting, etc.

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7. Please provide 3 client references.

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|---------------|---------------|
| 1. Name:      | Email:        |
| Phone Number: | Agency/Title: |
| 2. Name:      | Email:        |
| Phone Number: | Agency/Title: |
| 3. Name:      | Email:        |
| Phone Number: | Agency/Title: |

8. Please provide a sample of a CLASS® written report. Please attach a sample pre- assessment packet shared with sites that introduces the assessor and assessment procedure.