

Commission Meeting Agenda

Date: Wednesday, October 30, 2024
Time: 1:00 PM – 3:00 PM

Location: First 5/United Way Conference Room, 4450 Capitola Road, Suite 106, Capitola, CA

All members of the public are welcome to join the meeting in-person or virtually. To join virtually, enter the link below into a web-browser.

<https://us02web.zoom.us/j/4539542581?pwd=MTNGK2VoM3NMc0hSV3o1UHhqS0hJZz09>

Meeting ID: 453 954 2581

Passcode: 2217

Participants may also join the meeting by calling into any one of the following phone numbers:

669-900-6833 or 253-215-8782 or 346-248-7799 or 312-626-6799 or 929-205-6099 or 301-715-8592

Members: Chair, Dr. Faris Sabbah, Jennifer Herrera, Bruce McPherson, Diane Munoz, Kimberly Petersen, Johanna Schonfield, Sheree Storm, Dr. Raelene Walker

1. Call to Order and Establish Quorum

2. Commission Member Remote Attendance Approval – Action Item

In accordance with AB 2449, Commissioners may participate in the Commission meeting remotely under the following conditions:

- Just Cause, or Emergency Circumstances
- Commission Approval

It is required that a Commission quorum be present in-person.

3. Review and Adopt Agenda – Action Item

4. Consent Agenda – Action Item

- Approve September 25, 2024, Commission Meeting Minutes
- Accept Financial Report for the period ending September 2024
- Accept First 5 Santa Cruz County Grant Application Tracker, 10/30/2024
- Accept FY 24/25 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 10/30/2024
- Accept FY 24/25 First 5 Santa Cruz County Sponsorships report, 10/30/2024

5. Community Oral Communications

The community may address the Commission on items not listed on the agenda that are within the jurisdiction of First 5 Santa Cruz County. If any member of the community wishes to address the Commission on any item that is listed on the agenda, they may do so when that item is called. Every item on the agenda welcomes public comment.

6. Commissioner Oral Communications

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First 5 Santa Cruz County does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The meeting room is located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact First 5 at (831) 465-2217 in advance of the meeting to make arrangements. We will be happy to assist you.

7. **Public Hearing: Presentation and Approval of First 5 Santa Cruz County 2023-2024 Audited Financial Statements and Independent Auditor’s Report – Action Item**
8. **Public Hearing: Presentation and Approval of First 5 Santa Cruz County’s 2023-2024 Annual Report Submission to First 5 California – Action Item**
9. **Public Hearing: Presentation and Acceptance of 2023-2024 Annual Evaluation Report and First 5 Santa Cruz County Strategic Plan Progress Report – Action Item**

10. Contract Authorizations – Action Item

The Commission finds that the contracts listed below continue to meet the factors described in its sole source contracting policy section 1.b relating to the contractors’ expertise being vital to the provision of services. The Commission delegates authority to the Executive Director to negotiate, execute, and amend contracts up to the amounts specified.

Vendor	Priority Area	Program	06/12/2024 Authorization	Revised Authorization
Triple P America	Thriving Families	Triple P	\$157,000	\$162,000
Subvertical, LLC	Thriving Families	Triple P	\$44,450	\$51,350
Miller Maxfield	Thriving Families	Triple P	\$20,000	\$25,000
Optimal Solutions Consulting	Administration	Strategic Planning	N/A	\$30,000
Awindo Consulting	Early Care & Education	Quality Counts	N/A	\$25,000

11. Strategic Planning Update – Information Item

Director Brody and Nicole Young from Optimal Solutions Consulting will provide a brief update on the process to develop a new 5-year strategic plan.

12. Commissioner Recognition – Information Item

The Commission will recognize Commissioner Bruce McPherson for over 11 years of service on the First 5 Santa Cruz County Commission.

13. Staff Recognition – Information Item

The Commission will recognize Vicki Boriack, Senior Program Officer, for her 20-year work anniversary with First 5 Santa Cruz County.

14. Adjourn