

## Commission Meeting Agenda

Date: Wednesday, June 24, 2020  
Time: 1:00 PM – 3:00 PM

**Location: Virtual Meeting. All members of the public are welcome to join the meeting. To join, enter the link below into a web-browser.**

<https://us02web.zoom.us/j/83319937709?pwd=ZG4vY1YwbGZkMkIXdG1CTW9VYzNzUT09>

**Meeting ID: 833 1993 7709**

**Password: 746023**

**Participants may also join the meeting by calling into any one of the following phone numbers:**

**+1 669 900 6833 US (San Jose), +1 346 248 7799 US (Houston), +1 253 215 8782 US (Tacoma),  
+1 312 626 6799 US (Chicago), +1 929 205 6099 US (New York), +1 301 715 8592 US (Germantown)**

**Members:** Chair Toni Campbell, Emily Balli, Kathy Frandle, Mimi Hall, Lisa Hindman Holbert, Bruce McPherson, Diane Munoz, Faris Sabbah, Johanna Schonfield

### 1. Call to Order and Establish Quorum

### 2. Welcome New Commissioners

Johanna Schonfield, Assistant District Attorney, appointed by Supervisor Friend, 2<sup>nd</sup> District  
Emily Balli, Deputy Director Human Services Department, at-large appointment

### 3. Review and Adopt Agenda

### 4. Consent Agenda – Action Item

- A. Approve Commission January 15, 2020, Meeting Minutes
- B. Accept Financial Report for the period ending May, 2020
- C. Accept First 5 Santa Cruz County Grant Application Tracker, 06/24/2020
- D. Accept FY 19/20 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 06/24/2020
- E. Accept FY 19/20 First 5 Santa Cruz County Sponsorships report, 06/24/2020

### 5. Community Oral Communications

The community may address the Commission on items not listed on the agenda that are within the jurisdiction of First 5 Santa Cruz County. If any member of the community wishes to address the Commission on any item that is listed on the agenda, they may do so when that item is called. Every item on the agenda welcomes public comment.

### 6. Commissioner Oral Communications

### 7. First 5 Santa Cruz County Strategic Plan and Long-Term Financial Plan – Action Item

- A. Consider adoption of the First 5 Santa Cruz County Strategic Plan and Long-Term Financial Plan.
- B. Direct staff to forward the Strategic Plan and Long-Term Financial Plan to First 5 California and the County of Santa Cruz.

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**8. 2020-2021 Budget – Action Item**

**A.** The Commission will consider approval of the First 5 Santa Cruz County Fiscal Year 2020-2021 Budget in an amount not to exceed **\$3,310,687**.

**B.** The Commission finds that the contracts for fiscal year 2020-2021 continue to meet the factors described in its sole source contracting policy section 1.b relating to contractors’ expertise being vital to the provision of services. The Commission delegates authority to the Executive Director to negotiate, execute, and amend contracts up to the amounts specified.

**I. Operating Expenses – General Admin/Program Support/Evaluation**

a. Approval of contract with the United Way of Santa Cruz County for First 5 Administrative, Program Support and Evaluation between July 1, 2020 and June 30, 2021 in an amount not to exceed **\$625,035**.

b. Approval of FY 2020-2021 professional services contracts in amounts not to exceed:

Vendor	Goal Area	Program	Amount
Harshwal & Company LLP	Administration	Financial Audit	\$15,350

**II. Strategic Priority Investments**

a. Approval of contract with the United Way of Santa Cruz County for First 5 Strategic Priority Investments between July 1, 2020 and June 30, 2021 in an amount not to exceed **\$1,271,875**

b. Approval of FY 2020-2021 community grants and professional services contracts in amounts not to exceed:

Vendor	Priority Area	Program	Amount
Go Kids, Inc.	Early Care & Education	QRIS	\$103,000
Pajaro Valley Unified School District	Early Care & Education	Raising A Reader	\$185,595
Lucille Packard Children’s Hospital Stanford	Healthy Children	Neurodevelopmental Foster Care Clinic	\$85,500
Social Solutions	Early Childhood System	Apricot	\$17,408
Applied Survey Research	Early Childhood System	Thrive by Three	\$15,000
Health Improvement Partnership	Early Childhood System	Thrive by Three	\$35,000
Optimal Solutions Consulting	Early Childhood System	Thrive by Three	\$17,400
Health Services Agency	Thriving Families	Families Together	\$33,977
Human Services Department	Thriving Families	Families Together	\$452,190
Community Bridges	Thriving Families	Triple P	\$270,130
Miller Maxfield	Thriving Families	Triple P	\$8,500
Optimal Solutions Consulting	Thriving Families	Triple P	\$71,500
Subvertical, LLC	Thriving Families	Triple P	\$25,200
Triple P America	Thriving Families	Triple P	\$78,026

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First 5 Santa Cruz County does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The meeting room is located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact First 5 at (831) 465-2217 in advance of the meeting to make arrangements. We will be happy to assist you.

- 9. Convene Public Hearing on 2018/2019 First 5 California Annual Report – Action Item**
  - A. Director Brody will present on the 2018/2019 First 5 California Annual Report for the Commission’s acceptance.
  
- 10. Executive Committee Elections – Action Item**
  - A. The Commission will elect the Chair, Vice Chair and Secretary for the 2020-2021 year.
  
- 11. 2020-2021 Commission Meeting Calendar – Action Item**
  - A. The Commission will consider approval of the 2020-2021 meeting calendar.
  
- 12. Update First 5 Santa Cruz County COVID-19 Response – Information Item**

Director Brody will update the Commission on First 5 Santa Cruz County COVID-19-related activities.
  
- 13. Adjourn**