



Commission Meeting Minutes

Wednesday, June 30, 2021

Members Present: Chair Toni Campbell, Emily Balli, Kathy Frandle, Mimi Hall, Lisa Hindman Holbert, Diane Munoz

1) Review and Adopt Agenda

M/S/P: (Commissioner Kathy Frandle / Commissioner Mimi Hall) unanimously moved to adopt the Agenda.

2) Consent Agenda – Action Item

A. Approve Commission March 17, 2021, Meeting Minutes

B. Accept Financial Report for the period ending May, 2021

C. Accept First 5 Santa Cruz County Grant Application Tracker, 06/30/2021

D. Accept FY 20/21 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 06/30/2021

E. Accept FY 20/21 First 5 Santa Cruz County Sponsorships report, 06/30/2021

M/S/P: (Commissioner Diane Munoz / Commissioner Kathy Frandle) unanimously moved to approve the Consent Agenda.

3) Community Oral Communications

None

4) Commissioner Oral Communications

Commissioner Munoz shared her experience while attending a preschool graduation at the YWCA in Watsonville. There were 43 preschoolers with their parents in a drive-through graduation ceremony. Commissioner Munoz had also invited councilmember, Olivia Gonzalez, to the event. Commissioner Munoz added that it was a lovely ceremony of beaming children in caps and gowns driving in decorated cars. It was very festive with lots of balloons and many photos being taken. The parents were very joyful and so proud of their children. She stated that it was very heartwarming to attend this type of event after such an extraordinary year.

Chair Campbell announced that the new Capitola Public Library opened to the public on June 15, 2021. She added that it is a beautiful building and it's just alive with people. In front of the building there is a paver with the name of First 5 Santa Cruz County.

5) County of Santa Cruz Operational Plan Update

Sven Stafford, Principal Administrative Analyst with the County of Santa Cruz's CAO's office, made a brief presentation and update on the County of Santa Cruz 2021-23 Operational Plan. In March 2019 Commissioners Hall and Timberlake had provided a presentation to the Commission on the development of the County's Operational Plan.

6) 2021-2022 Budget – Action Item

A. The Commission approved the First 5 Santa Cruz County Fiscal Year 2021-2022 Budget in an amount not to exceed **\$3,466,262.**

B. The Commission finds that the contracts for fiscal year 2021-2022 continue to meet the factors described in its sole source contracting policy section 1.b relating to contractors' expertise being vital to the provision of services. The Commission delegates authority to the Executive Director to negotiate, execute, and amend contracts up to the amounts specified.

I. Operating Expenses – General Admin/Program Support/Evaluation

- a. Approval of contract with the United Way of Santa Cruz County for First 5 Administrative, Program Support and Evaluation between July 1, 2021, and June 30, 2022, in an amount not to exceed **\$635,516**.

Vendor	Goal Area	Program	Amount
Harshwal & Company LLP	Administration	Financial Audit	\$15,350

II. Strategic Priority Investments

- a. Approval of contract with the United Way of Santa Cruz County for First 5 Strategic Priority Investments between July 1, 2021, and June 30, 2022, in an amount not to exceed **\$1,375,255**
- b. Approval of FY 2021-2022 community grants and professional services contracts.

M/S/P: (Commissioner Kathy Frandle / Commissioner Lisa Hindman Holbert) unanimously moved to approve the:

- 1. First 5 Santa Cruz County Fiscal Year 2021-2022 Budget in an amount not to exceed \$3,466,262;**
- 2. Contract with the United Way of Santa Cruz County for First 5 Administrative, Program Support and Evaluation between July 1, 2021, and June 30, 2022, in an amount not to exceed \$635,516;**
- 3. FY 2021-2022 professional services contract for Harshwal & Company LLP in the amount of \$15,350 for the Financial Audit;**
- 4. Contract with the United Way of Santa Cruz County for First 5 Strategic Priority Investments between July 1, 2021, and June 30, 2022, in an amount not to exceed \$1,375,255;**

II. Strategic Priority Investments

- b. Approval of FY 2021-2022 community grants and professional services contracts.

Item	Vendor	Priority Area	Program	Amount
1 .	Community Bridges	Thriving Families	Triple P	\$270,130
2.	Go Kids, Inc.	Early Care & Education	Quality Counts	\$103,000
3 .	Health Improvement Partnership	Early Childhood System	Thrive by Three	\$35,000
4.	Health Services Agency	Thriving Families	Families Together	\$33,977
5.	Human Services Department	Thriving Families	Families Together	\$455,972
6.	Lucille Packard Children's Hospital Stanford	Healthy Children	Neurodevelopmental Foster Care Clinic	\$85,500
7.	Miller Maxfield	Thriving Families	Triple P	\$15,000
8.	Optimal Solutions	Thriving Families	Triple P	\$71,500

Item	Vendor	Priority Area	Program	Amount
9.		Early Childhood System	Home Visiting Coordination	\$25,000
10.		Early Childhood System	Thrive by Three	\$20,000
11.	Pajaro Valley Unified School District	Early Care & Education	Raising A Reader	\$185,595
12.		Early Care & Education	Quality Counts Block Grant	\$54,600
13.	Social Solutions	Early Childhood System	Apricot	\$19,148
14.	Subvertical, LLC	Thriving Families	Triple P	\$25,320
15.	Triple P America	Thriving Families	Triple P	\$80,000

M/S/P: (Commissioner Kathy Frandle / Commissioner Emily Balli) moved to approve **Item #1, the Community Bridges contract in the amount of \$270,130.**
Commissioner Lisa Hindman Holbert recused herself from Item #1, the Community Bridges contract.

M/S/P: (Commissioner Kathy Frandle / Commissioner Lisa Hindman Holbert) moved to approve **Item #4, the Health Services Agency contract in the amount of \$33,977.**
Commissioner Mimi Hall recused herself from Item #4, the Health Services Agency contract.

M/S/P: (Commissioner Diane Munoz / Commissioner Kathy Frandle) moved to approve **Item #5, the Human Services Department contract in the amount of \$455,972.**
Commissioner Emily Balli recused herself from Item #5, the Human Services Department contract.

M/S/P: (Commissioner Lisa Hindman Holbert / Commissioner Diane Munoz) **unanimously** moved to approve the remaining FY 2021-2022 community grants and professional services contracts (Items #2, #3, #6 thru #15).

7) Communications Update – First 5 Santa Cruz County Website

Christine Sieburg, Program and Communications Manager, updated the Commission and briefly previewed the new First 5 Santa Cruz County website, which is scheduled to be launched in July 2021.

8) Executive Committee Elections – Action Item

The Commission elected the Chair, Vice Chair and Secretary for the 2021-2022 year.

M/S/P: (Commissioner Kathy Frandle / Commissioner Emily Balli) **unanimously** moved to elect **Commissioner Toni Campbell as Chair, Commissioner Faris Sabbah as Vice Chair, and Commissioner Mimi Hall as Secretary.**

9) 2021-2022 Commission Meeting Calendar – Action Item

M/S/P: (Commissioner Lisa Hindman Holbert / Commissioner Mimi Hall) **unanimously** moved to approve the 2021-2022 meeting calendar.

10) Adjourn

The meeting was adjourned at 2:19 pm.