

Commission Meeting Agenda

Date: March 15, 2023
Time: 1:00 PM – 3:00 PM

Location: First 5/United Way Conference Room, 4450 Capitola Road, Suite 106, Capitola, CA

All members of the public are welcome to join the meeting in person or virtually. To join virtually, enter the link below into a web-browser.

<https://us02web.zoom.us/j/4539542581?pwd=MTNGK2VoM3NMc0hSV3o1UHhqS0hJZz09>

Meeting ID: 453 954 2581

Passcode: 2217

Participants may also join the meeting by calling into any one of the following phone numbers:

669-900-6833 or 253-215-8782 or 346-248-7799 or 312-626-6799 or 929-205-6099 or 301-715-8592

Members: Chair Toni Campbell, Jennifer Herrera, Lisa Hindman Holbert, Bruce McPherson, Diane Munoz, Kimberly Petersen, Faris Sabbah, Johanna Schonfield, Dr. Raelene Walker

1. **Call to Order and Establish Quorum**
2. **Review and Adopt Agenda**
3. **Consent Agenda – Action Item**
 - A. Approve Commission October 26, 2022, Meeting Minutes
 - B. Accept Financial Report for the period ending February 28, 2023
 - C. Accept First 5 Santa Cruz County Grant Application Tracker, 03/15/2023
 - D. Accept FY 22/23 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 03/15/2023
 - E. Accept FY 22/23 First 5 Santa Cruz County Sponsorships report, 03/15/2023
4. **Community Oral Communications**

The community may address the Commission on items not listed on the agenda that are within the jurisdiction of First 5 Santa Cruz County. If any member of the community wishes to address the Commission on any item that is listed on the agenda, they may do so when that item is called. Every item on the agenda welcomes public comment.
5. **Commissioner Oral Communications**
6. **Welcome New Commissioner and Staff**
7. **Nurse Family Partnership Presentation – Information Item**

Beth Blosser, Nurse Family Partnership Supervisor from Public Health will make a brief presentation on the Nurse Family Partnership program in Santa Cruz County.
8. **2022-2023 Budget Revision – Action Item**
 - a) The Commission will consider approval of the Revised First 5 Santa Cruz County Fiscal Year 2022-2023 Budget in an amount not to exceed **\$3,874,065**.

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First 5 Santa Cruz County does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The meeting room is located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact First 5 at (831) 465-2217 in advance of the meeting to make arrangements. We will be happy to assist you.

b) **Contract Authorizations:** The Commission finds that the contracts listed below for fiscal year 2022-2023 meet the factors described in its sole source contracting policy section 1.b relating to contractors' expertise being vital to the provision of services. The Commission delegates authority to the Executive Director to negotiate, execute, and amend contracts up to the amounts specified.

i. **Operating Expenses – General Admin/Program Support/Evaluation**

Approval of contract with United Way of Santa Cruz County for First 5 Administrative, Program Support, and Evaluation between July 1, 2022, and June 30, 2023, in an amount not to exceed **\$659,844.**

ii. **Strategic Priority Investments**

Approval of contract with United Way of Santa Cruz County for First 5 Strategic Priority Investments between July 1, 2022, and June 30, 2023, in an amount not to exceed **\$1,635,447.**

iii. Approval of FY 2022-2023 community grants and professional services contracts in amounts not to exceed.

Vendor	Priority Area	Program	Amount
P5 Fiscal Strategies	Early Childhood System	Thrive by 5	\$100,000
Miller Maxfield	Early Childhood System	Thrive by 5	\$35,000
Pajaro Valley Unified School District	Early Care & Education	Quality Counts	\$51,520

9. Convene Public Hearing on 2021/2022 First 5 California Annual Report – Action Item

Director Brody will present on the 2021/2022 First 5 California Annual Report for the Commission's acceptance.

10. Staff Recognition – Information Item

Commissioner McPherson will recognize Barbara Dana for her 21 years of service to First 5 Santa Cruz County.

11. Form 700 – Information Item

Staff requests that Commissioners remember to complete and file their Form 700.