

## Commission Meeting Agenda

Date: Wednesday, January 15, 2020  
Time: 1:00 PM – 3:00 PM

**Location:** *First 5/United Way Conference Room, 4450 Capitola Road, Suite 106, Capitola, CA*

**Members:** Chair Toni Campbell, Bruce Block, Kathy Frandle, Mimi Hall, Lisa Hindman Holbert, Bruce McPherson, Diane Munoz, Faris Sabbah, Ellen Timberlake

### 1. Call to Order and Establish Quorum

### 2. Review and Adopt Agenda

### 3. Consent Agenda – Action Item

- A. Approve Commission October 23, 2019 Meeting Minutes
- B. Accept Financial Report for the period ending December 31, 2019
- C. Accept First 5 Santa Cruz County Grant Application Tracker, 01/15/20
- D. Accept FY 19/20 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 01/15/20
- E. Accept FY 19/20 First 5 Santa Cruz County Sponsorships report, 01/15/20

### 4. Community Oral Communications

The community may address the Commission on items not listed on the agenda that are within the jurisdiction of First 5 Santa Cruz County. If any member of the community wishes to address the Commission on any item that is listed on the agenda, they may do so when that item is called. Every item on the agenda welcomes public comment.

### 5. Commissioner Oral Communications

### 6. Strategic Plan Update and Input Session – Information Item

Nicole Young from Optimal Solutions Consulting will update the Commission on the status of the strategic planning process and conduct a Commissioner input session.

### 7. 2019-2020 Budget Revision – Action Item

- A. The Commission will consider approval of the Revised First 5 Santa Cruz County Fiscal Year 2019-2020 Budget in an amount not to exceed \$3,884,546.
- B. The Commission delegates authority to the Executive Director to negotiate, execute, and amend contracts up to the amounts specified.
  - i. **Operating Expenses – General Admin/Program Support/Evaluation**  
Approval of contract with the United Way of Santa Cruz County for First 5 Administrative and Program Support Operations between July 1, 2019 and June 30, 2020 in an amount not to exceed \$625,035.
  - ii. **Program Investments**
    - a) Approval of contract with the United Way of Santa Cruz County for First 5 Systems Change/Community Strengthening Operations between July 1, 2019 and June 30, 2020 in an amount not to exceed \$1,548,234.

P:\Commission Meetings\FY 19-20\1.15.20\01-15-20 Agenda.doc

*The following subcontracts for amounts over \$20,000 are included in the First 5 Systems Change/Community Strengthening Operations contract with United Way of Santa Cruz County:*

- I. Subcontract with Encompass Community Services (Early Head Start) for an amount not to exceed \$22,080.
- II. Subcontract with Pajaro Valley Unified School District (Migrant Seasonal Head Start) for an amount not to exceed \$22,080.

**8. Form 700 – Information Item**

Director Brody will remind the Commissioners to file their Form 700 by March 1, 2020.

**9. Adjourn**